Health Innovation
Yorkshire & Humber

Transforming Lives
Through Innovation



Innovation Project Manager - Humber Alliance for Health & Care Innovation

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Recruitment Pack

including Job description and Person Specification

If you want to make a difference in Yorkshire and the Humber – and beyond – you have come to the right place. We need determined and passionate people to work with us to deliver our wide range of programmes. We want people who look at our values and think .....yes, that's just where I want to be!

We use our skills, knowledge, networks and relationships to understand the system and patient needs locally and regionally. We develop projects, programmes and initiatives that reflect the diversity of our local population and its healthcare challenges.

Our Project Managers need to be adaptable, flexible and willing to embrace ambiguity. You will need excellent communication, report writing and relationship building skills, the ability to deliver at pace and expertise in programme and project management. You will be task and finish focused, bring with you a positive, professional mindset, a 'Can-do' attitude, and the ability to work and communicate with our diverse set of stakeholders.

We are looking for people who are comfortable working across multiple projects/themes and who are agile and flexible. This role will predominantly support delivery of respiratory projects co-ordinated by the Humber Alliance for Health and Care Innovation, whilst also supporting delivery of Health Innovation Network commercial support. Project activities focus on improving care pathways, digital implementation, and introducing new medicines — working across the Health Innovation Network, NHS providers, Universities, commissioners and pharmaceutical partners.

As such we are looking for candidates who have experience, knowledge and skills in NHS pathway transformation, stakeholder communications, NHS commissioning, information governance and MedTech, including the regulatory environment. Candidates with direct experience of working in the NHS or those with a commercial/digital background are desirable.

Working across organisations this role will be underpinned by an Honorary Contract at Hull University Teaching Hospitals Trust a member of Humber Health Partnership, with Health Innovation Yorkshire and Humber as your substantive employer (non-NHS).

You'll be joining a committed and high performing team that focuses on patient outcomes and supporting the people of Yorkshire and the Humber. We are committed to creating and sustaining a positive and inclusive working environment for all our employees to ensure our work and our workforce represents the communities we serve.



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How To Apply

This is a part time (22.5 hours per week) 12 month fixed term contract, with the possibility of an extension

If you are interested in the role and meet the requirements in the person specification, please apply by sending **a CV and a 1 page covering letter** explaining why the role interests you and why you want to work with us.

The CV and covering letter should be emailed to hr@healthinnovationyh.com no later than Sunday 29th November 2026.

Interviews will be held in person on Tuesday 15th December at Castle Hill Hospital in Hull

Late applications will not be accepted.

Our values

Our values are the things that we hold dear and are important to us, reflecting how we work and who we are collectively. Through our behaviours, we apply these values internally to create a supportive and innovative culture and enable high impact collaborations with external partners and stakeholders.



Stronger Together

We're confident in the results we can achieve when we're united with our colleagues, stakeholders and partners.

We are: **Connected, Trusting and Honest partners**



Always Learning

Every day's a school day. We constantly develop ways to excel and work tirelessly to build our expertise.

We are: **Switched-on, Improvers and Grafters**



People People

We love catching up for a cuppa and a natter but, more than that, we're curious to learn more about other people's perspectives.

We are: **Caring, Inclusive and Open-minded**



Energetic Pioneers

We find new things and ideas that can make a difference to the health and prosperity of our region. This is what gets us out of bed in the morning.

We are: **Adventurous, Passionate and Resourceful**

Purpose

Transform lives through innovation

Vision

Improve the health and prosperity of our region by unlocking the potential of new ideas

5-year mission

"Our knowledge, skills, and expertise will demonstrate that we are world leaders in unlocking innovation to address current and future health, economic, and societal challenges."

Our 5-year strategic aims

Our strategic aims provide direction and focus for us as an organisation, supporting progress towards our mission. They provide greater detail on the 5-year ambition of the organisation, whilst providing a framework for decision-making and resource allocation.



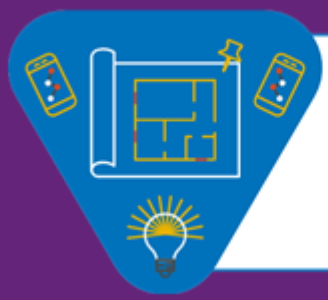
Strengthening our foundations

Investment in our future starts at our heart. By continuing to invest in, and develop our people's skills and leadership, we will be equipped for further growth.



Enhance our role and reputation

We hold a unique role as trusted thought leaders with global reach. We'll use this position to drive lasting change and improve life outcomes by empowering our communities.



Be fit for the future

We will ensure our ways of working are innovative, agile, and continually challenge the status quo. We will equip ourselves to better identify and respond to societal challenges of the future.



Foster connections

Our continued commitment to collaboration will strengthen strategic partnerships for the benefit of our population. We will ensure visibility of our work and its impact to foster advocacy and grow new business.



Grow our region

We will lead the way in promoting Yorkshire and the Humber and its assets to create a thriving, globally-connected innovation ecosystem. We commit to growing and diversifying our role to accelerate economic growth and prosperity, recognising our own success contributes to the region's success.

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- Salary between £49,771 -£55,990 per annum, depending on experience
- Flexible and agile working – hybrid working between home and office, plus other locations as required
- 25 days holiday + statutory days (pro-rata)
- 3-days office closure between Christmas/New Year bank
- Holiday buy-back scheme via salary sacrifice
- Contributory matched pension (up to 10%)
- Learning and Development opportunities
- All-staff away days
- Wellbeing programme
- Employee Assistance Programme/Mental Health First Aiders
- Electric Car Scheme
- Social events
- Financial Wellbeing Programme

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Job Description

This new role will support a collaborative working arrangement between the Humber Alliance for Health and Care Innovation and Health Innovation Yorkshire and Humber.

The Humber Alliance for Health and Care Innovation is a partnership between Hull University Teaching Hospitals NHS Trust, North Lincolnshire and Goole NHS Trust, Humber and North Yorkshire ICB and the University of Hull. The NHS honorary contract for this post, will be hosted by Hull University Teaching Hospitals NHS Trust.

This role is about making things happen. You will be instrumental in delivering multiple projects, keeping projects on track, stakeholders informed, and governance processes followed.

You will-

- Be supporting delivery of projects to introduce innovative practices, products and services into health and care organisations to make a difference to patients and staff.
- Be engaging regularly with clinicians, academics, industry representatives and colleagues from other HINs and NHS organisations.
- Support SMEs and entrepreneurs to develop their innovations and work with the research community to get the evidence that's needed to prove whether or not an innovation works.
- Support SMEs and innovators with growing and scaling their offer to the NHS, including working on value propositions, funding applications and commercialisation strategies
- Support regional engagement with national NHS England innovation initiatives and other small business and entrepreneur projects
- Work collaboratively with project teams across Humber Alliance for Health and Care Innovation and Health Innovation Yorkshire and Humber to share insights and develop skills to support delivery.

Key Duties and Responsibilities

- Working on a variety of projects at any given time, you will manage key priorities effectively and keep all stakeholders up to date with project progress
- Work closely with senior officers and other clinical colleagues, academics and managers to scope, design, develop and deliver key projects.



- Lead projects as directed (by Humber Alliance for Health and Care - Innovation Programme Manager and/or HIYH Workstream Leads, Head of Portfolio and the Executive team).
- Support the development of detailed documents, plans and resource allocations for projects, maintaining all project documentation ready for review and audit.
- Provide a central resource for information about projects - including communications, updates, documentation, progress, and actions.
- Send out communications to the team to update everyone on the progress of projects and any issues people need to be aware of.
- Manage arrangements for relevant project meetings, including scheduling, venue management, meeting resources, notes and management of actions.
- Contribute to project oversight group discussions.
- Proactively identify, escalate and mitigate risks that could undermine strategic delivery objectives.
- Produce regular and detailed performance reports against agreed metrics and KPIs for all projects (Humber Alliance for Health and Care Innovation & HIYH Reporting mechanisms).
- Design and organise events including facilitating workshops in support of projects being managed.
- Support communications, liaising with the Marketing and Communications Team as necessary
- Ensure all work aligns with HIYH and NHS governance and policies
- Demonstrate high standards of integrity when dealing with shared data or information and ensure individual and organisational confidentiality is maintained at all times.
- Deputise for Project Leads as required.
- Actively work as a team member, contributing to initiatives that aim to improve the effectiveness of the team and organisation.
- Support and advise innovators who are developing healthcare technologies to appropriate support for clinical validation, user testing, intellectual property advice etc.
- Support and advise SMEs with market ready innovations who are aiming to access NHS markets.
- Support horizon scanning and demand signalling work with the NHS and industry
- Support grant funding and other investment into the region.
- Work closely with our Enterprise and Innovation team to ensure alignment with our Office of Life Sciences portfolio and economic growth.

Education and Professional development

- Take every reasonable opportunity to maintain and improve professional knowledge
- Develop own skills and knowledge and provide information to others to help individual and team development
- Participate in personal objective settings and review, including a personal development plan.

Special Requirements:

- You may on occasion be required to work irregular hours in accordance with the needs of the role
- You will be expected to travel across the region and on occasion outside of the region, within the UK (Humber Alliance for Health and Care Innovation – Castle Hill Hospital / HIYH – University of Huddersfield).

Health and Safety

- Ensure that you remain compliant with health and safety regulations and accepted safe practice at all times. Report any health and safety issues or contraventions witnessed anywhere within the business to your Manager or in their absence a Director
- Work efficiently and responsibly within all areas of the Company in a safe manner sharing good practice with colleagues.

General

- You will contribute to continuous improvement of working practices
- You will comply with all policies and procedures within the Company
- Carry out all duties with regards to and ensuring equal opportunities and work with all employees within the Company in the fulfilment of our aims and objectives.



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Humber Alliance Project Manager Person Specification (if not stated otherwise, the specification is essential)

Qualifications

- Educated to degree level or equivalent in relevant subject or equivalent relevant experience
- Project Management qualification (Desirable)

Knowledge & Experience

- Working knowledge of the NHS system, especially Integrated Care Systems (ICS)and the complexity of managing change within the system.
- Experience of managing and delivering a number of concurrent complex projects on time and within budget
- Knowledge of using techniques for planning, monitoring and controlling projects, including risk management
- Experience of producing business case(s) and writing funding applications.
- Understanding of NHS/public sector policy relevant the testing and adoption of technologies and treatments
- Working knowledge of NHS data flows and NHS Information Governance.
- Awareness of budgeting and resource allocation
- Highly IT proficient

- Experience of working with health and life sciences businesses to support commercialisation and adoption of innovation (Desirable)
- Experience of NHS commissioning or procurement (Desirable)
- Experience of the MedTech/regulatory environment (Desirable)
- Experience with patient and public involvement and engagement (Desirable)
- Experience of working with Projects management software (Desirable)

Qualities and abilities

- Comfortable operating at pace and speed and able to react positively to rapidly changing circumstances
- Excellent communicator with the ability to ensure engagement with all stakeholders
- Ability to promote new ways of working, coaching and encouraging others to embrace change
- Ability to put across complex ideas simply and succinctly in order to

engage stakeholder support
- Ability to quickly grasp new ideas and concepts
- Excellent written communication and reporting skills
- Ability to work collaboratively
- Ability to work on own initiative/autonomously
- Problem solving skills
- Committed team worker

Personal characteristics

- Have a passion for the work we deliver and resonate with our values
- Dynamic, energetic and resourceful
- Committed to diversity, equality and inclusion
- Professional and organised approach
- Proactive and results orientated
- An attitude of continuous improvement and innovation

Other

- Ability and willingness to undertake travel within the UK